

# Associate / Full Professor and Coordinator of the Psychology Programs

Company:  
**Anatolia College**

Location:  
**Greece / Pylea**

Discipline:  
**Industrial and Organizational Psychology**

Employment Type:  
**Permanent Full-time**

Posted:  
**28/05/2025**

Contact Person:  
**If you wish to apply for this position, please specify that you saw it on AKADEUS.**

## **American College of Thessaloniki Associate/Full Professor & Coordinator of the Psychology programs**

The American College of Thessaloniki (ACT) is seeking applications for a faculty position in Psychology at the rank of Associate/Full Professor who would also serve as the Coordinator of the BS in Psychology and MS in Industrial & Organizational Psychology programs. The position is a full-time assignment for one year starting July 1st, 2025 and may be renewable upon agreement of all parties. In addition to teaching/scholarly work, the Psychology Coordinator will provide a high standard of academic-related administrative support to the program under the guidance of the Chair of the Humanities and Social Sciences. In return, the Coordinator will enjoy a limited teaching load.

The Coordinator will directly report to and closely work with the Division Chair to plan and implement the following activities:

- Plan, schedule and staff all courses for the Psychology programs, and those that are offered as service to other majors/special programs according to college, discipline, and departmental guidelines.
- Review, evaluate, and revise program curricula and practices to assure compliance with academic and professional standards as well as state-mandated & accreditation and validation guidelines.
- Plan and offer such courses as appropriate for students with differing educational and

experiential backgrounds and learning styles.

- Evaluate students to measure their progress toward achievement of stated course objectives and inform them of their progress in the course in a timely manner.
- Advise students on an individual basis regarding the courses they need to take in order to graduate.
- Keep accurate student records and submit related annual reports and forms within the requested timelines.
- Establish new or reinforce existing relations with relevant parties/institutions and aim to increase student employability via internships or joint academic/professional trainings.
- Coordinate the hiring process of new faculty and evaluate all Psychology faculty on an annual basis.
- Assist in promotional activities of the program and other related programs in conjunction with the Marketing and Enrollment offices.
- Organize program-related workshops, activities and events.
- Participate in standing or ad hoc committees and oversee the daily administration of the program.

### **Position Requirements**

- A doctoral Degree in Counselling Psychology or Neuropsychology or Social Psychology is required.
- A minimum of 5-year University/College level teaching experience or other relevant work experience is required. University/College level teaching experience at a US-accredited higher education institution is preferred. British higher education experience is also important.
- Published work in peer-reviewed journals and conferences commensurable with the rank of Associate/Full Professor.

### **Skills, Knowledge and Abilities**

- Proficiency in the development of relevant course curriculum and course design
- Proficiency in teaching and course delivery
- Knowledge of the latest teaching benchmarks and evolving teaching and learning trends
- Use of effective methodologies and support activities that encourage student learning
- Experience in an environment with sensitivity to people of diverse academic and cultural backgrounds
- Strong interpersonal and team development skills
- Self-discipline and ability to effectively manage others
- Excellent written and oral communication skills in English as well as proficiency in online teaching platforms. Please note that the official language of ACT is English; proficiency in written and oral English is essential
- Knowledge and skill in a variety of computer usage and software are required

### **Application Process**

- Letter of interest outlining qualifications for the position
- Complete and updated Curriculum Vitae
- Three (3) recommendation letters

### **NOTES:**

- Degrees from foreign colleges/universities outside Greece must be recognized by DOATAP.

Applicants must be registered in the College Faculty Registry at the Greek Ministry of Education (Μητρώο Διδασκόντων Κολλεγίων or must have submitted a dossier of required materials to the Ministry of Education by the time of appointment. Copies of all relevant transcripts must be initially submitted with your application for consideration. OFFICIAL TRANSCRIPTS ARE REQUIRED AT TIME OF EMPLOYMENT.

- While applications will be accepted until the position is filled, interested applicants are encouraged to submit their application package, in English, by June 5, 2025.

Disclaimer: The American College of Thessaloniki has no political, governmental or religious affiliations. ACT values a diverse college community. ACT does not discriminate on the basis of race, color, national or ethnic origin, religion, sex, sexual orientation, marital or parental status, age, or disability in the recruitment and admissions of its students, in the administration of its educational policies and programs, or its recruitment and employment of its faculty and staff.

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