

Campus Director London

Company:

Glion Institute of Higher Education

Location:

United Kingdom / London

Discipline:

Employment Type:

Permanent Full-time

Posted:

21/05/2025

Contact Person:

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Campus Director London

Permanent contract / London, United-Kingdom

Glion Institute of Higher Education (GIHE), in the top 5 for Hospitality & Leisure Management by the QS World University Ranking, is a brand of the Sommet Education Group. Founded in 1962, GIHE is a private Swiss institution offering Bachelor's and Master's degrees in hospitality, luxury and event management to an international student body across three campuses in Glion and Bulle, Switzerland, and London, UK.

You share our values: Development, Distinctiveness, Joint commitment, Openness and Sense of service.

Your Role:

The Campus Director is responsible for serving as the director of the London campus, responsible for providing overall leadership to GIHE UK. To implement the strategic goals and objectives of the London campus as outlined by the organization in Switzerland. With the Managing Director of Glion Worldwide, to support the Glion Leadership Team in fulfilling its accreditation and legal function operating in the UK. To give support and leadership to the achievement of the Glion's philosophy, mission, strategy, and its annual goals and objectives on the London Campus.

Key Responsibilities:

Administration and Support:

- The Campus Director serves as the key communication to Glion's Leadership Team, responsible for implementing its policies, serving as a liaison between the Glion Leadership Teams and GIHE UK, and consulting with it as appropriate

Program and Services:

- Ensures that the educational programs are of high quality and in line with GIHE Board policies and corporate objectives and enhancing the student experience.
- Aligns all policies, processes and procedures for GIHE UK with those with those of GIHE worldwide to ensure consistency for students, staff and stakeholders

Financial Management:

- Prepares the annual budget for the Managing Director's approval and prudently manages GIHE UK's resources within budgetary guidelines. Prepares monthly Business Reviews to report on progress

Human Resource Management:

- Provides leadership to the London Campus, effectively managing its personnel according to agreed policies and procedures

Facilities Management:

- Key liaison with the Landlord and all contracted external services for the London campus to operate efficiently and in line with budget

Legal:

- Operate within the legal framework of the UK specifically for UKVI, Health and Safety, and employee welfare.
- Liaison. With all key departments within GIHE Switzerland to ensure consistency and alignment with the student experience

External Relations:

- Represents GIHE UK to various publics and fosters partnerships with UK authorities, accrediting agencies (QAA), alumni, and business and industry in order to promote GIHE UK, its programs, and outcomes in a strong, positive way
- Given the international mission of the GIHE UK, the Campus Director is proactive in seeking information from the field to inform policy decisions, recommend development and anticipate major changes that could affect the institution

- Any other duties as may be assigned by the Managing Director of GIHE

Profile and experiences:

- Minimum Bachelors' degree, MBA, Masters or PHD preferred
- Minimum five years of experience at an executive level in higher education and/or in the hospitality industry
- International and Educational Management experience
- Financial managerial knowledge
- Demonstrated leadership skills and strong communication and interpersonal skills
- Pragmatic and entrepreneurial mindset
- Excellent verbal and written communication skills, and fluency in spoken and written English
- Being passionate for education
- Demonstrated ability to work with multicultural teams and in an international environment
- Highly developed stakeholder management skills

Other information:

- Type of contract: undefined period of time contract
- Activity rate: 100%
- Start date: to be discussed but no later than September 2025
- Location: GIHE UK, London

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