

# Dean of the School of Computer Science and Mathematics

Company:

**KIMEP University**

Location:

**Kazakhstan / Almaty**

Discipline:

Employment Type:

**Permanent Full-time**

Posted:

**14/01/2025**

Contact Person:

**If you wish to apply for this position, please specify that you saw it on AKADEUS.**

## **KIMEP University**

### **Dean of the School of Computer Science and Mathematics**

#### **Description**

KIMEP University invites applications for the position of Dean of the School of Computer Science and Mathematics. The Dean reports to the VPAA and has an annual teaching responsibility of 3 credits. The Dean position is a full-time administrative position.

#### **Duties and Responsibilities**

The University seeks an experienced educator and administrator who is highly motivated and can provide leadership to the college and its departments` research and teaching activities and initiatives. The ideal candidate should be committed to KIMEP University's mission and its leadership role in providing a North American/Western style of education. The Dean will be responsible in maintaining/strengthening the academic quality of its existing programs as well as take new initiatives related to its programs and the mission of the college.

#### **Qualifications**

Applicants must have earned a PhD. From an accredited and recognized university in one of the specialty areas currently existing in the college or in a closely related field. Candidates should have at least 5 years of experience as an administrator and holding the rank of at least Associate Professor with evidence of current/past scholarship. Candidates should have good oral and written communication skills and be fluent in English.

The successful candidate should also have experience in successfully managing and supervising faculty and staff, working across departmental lines and the ability to contribute to the student learning environment.

## **KIMEP University**

KIMEP University is the most prestigious and dynamic university in Kazakhstan and Central Asia and has a growing student body. KIMEP University is the leading American style, internationally accredited, English language academic institution. The university provides a world class academic experience and a unique international environment to all its students and faculty. KIMEP was established in 1992 and has built a very strong regional reputation as a leading university in higher education. All academic programs are ranked among the top in Kazakhstan.

## **Almaty, Kazakhstan**

The city of Almaty is a beautiful, modern and vibrant city situated at the base of the majestic Tien Shan Mountains in Southeast Kazakhstan. The city has a population of 2 million people and is the financial, cultural, summer and winter sports and cosmopolitan capital of Kazakhstan. Kazakhstan is located in the heart of Eurasia with important commercial inroads bridging Asia and Europe. Kazakhstan's dynamically changing economic, social, educational and cultural environment provides incredible opportunities for significant and original research.

## **Compensation**

Rank and salary are competitive and commensurate with experience and qualifications. Compensation after-tax compares favorably with net salaries in western countries. Combined with a low cost of living, the salary becomes even more competitive in real terms.

Limited on campus housing is available to rent. In addition to salary, a benefits package includes basic healthcare, reduced tuition rates for KIMEP courses, and subsidy for relocation allowance. The salary will be subject to a deduction of 10% income tax.

## **Application Process**

Please submit the following documents to KIMEP University **HR portal**:  
<https://hr.kimep.kz/en-US/Home/Vacancy/649>

- Filled application form (on HR portal above).

- Curriculum Vitae (CV) that includes the names and contacts of 2 references.
- Cover letter that indicates the motivation for the position as well as how the candidate`s background and experiences relate to the position.

Please address any questions to: [recruitment@kimep.kz](mailto:recruitment@kimep.kz)

Applications will be evaluated on an **ongoing basis starting immediately** and will continue until the position is filled. Only short-listed candidates will be informed and invited for interviews by the search committee.

**Closing dates for submission of applications: February 28, 2025 (Almaty time)**

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